



Natural Harvest Board Meeting  
**Regular Meeting Minutes**  
Natural Harvest Conference Room  
Thursday February 26, 2026

Board Members Present: Edie Carr\*, Christina Forsythe, Kerby Green, Jenna Kuitunen, Stephanie Leonard\*\*, and Carla Parrish.

Board Members Absent: Mike Nystrom.

Staff Present: Briana Sterle (GM).

\*Remote Attendee

\*\*Arrived after the meeting started

## **I. Call Meeting to Order**

*Board Vice President Parrish called the meeting to order at 5:37 p.m.*

## **2. Consent Agenda Items**

- a. **Approve I-22-26 Board Meeting Minutes**
- b. **Approve I-27-26 Virtual Meeting Minutes**
- c. **January New Owners**

*Motion made by Green to approve Consent Agenda Items as presented. Carr seconded. No abstentions or objections. Motion carried.*

## **3. Committee Reports – discussed updated charters and responsibilities**

### **a. GM Engagement & Evaluation**

- i. Met and have a contract – will present during closed session

### **b. Board Development**

- i. Met to go over the charter.
- ii. Reached out to Molly and got her availability for New Member Orientation

**Leonard joined.**

- iii. Need to book a musician for the Annual Meeting
  1. Recommend increasing the fee to \$200

2. There is a list in the AM checklist
- iv. Set training requirements/expectations for Board members
  1. Columinate's Foundational training
  2. One training series a year

**c. Member Relations**

- i. No applications as of 2/26/26.
- ii. Parrish and Nystrom have personally reached out to some individuals.
- iii. Marketing is in store and online.
- iv. Green will reach out to Laura to set up in-store tabling.
- v. Applications tend to come in last minute, we can always extend the date.

***Motion made by Forsythe to approve Consent Agenda Items as presented. Green seconded. No abstentions or objections. Motion carried.***

**4. New-Continuing Business & Education**

**a. Board Housekeeping:**

**i. Treasurer's Report**

**Motion made by Carr to approve the Board Budget for 2026 as presented. Leonard seconded. No abstentions or objections. Motion carried.**

- ii. **Retreat data review – Board survey results**
  1. Survey results were presented.
  2. Will review for future meetings and can discuss when and how to incorporate into the agenda for this year.
- iii. **Calendar Review**
  1. Parrish made updates (in red) to align with the charter.
- iv. **Annual Meeting planning**
  1. See discussion above – Sterle recommends reaching out to Chris David Hanson.
  2. Leonard will reach out to see if he is available.
- v. **Board stipend account process**
  1. Board has historically had an option to donate stipends back to co-op.
  2. It is just a line item on the balance sheet that doesn't go anywhere and makes accounting more complicated.

3. Stipends will just be paid to all board members – if someone doesn't use them they just expire.
- vi. **Upcoming Education opportunities:**
  1. Explorations in Policy Governance - (4-part series) 3/4/26 - 3/25/26
  2. Financial Training for Directors - (4-part series) 4/21/26 - 5/19/26
  3. Policy Governance Essentials – 3/4/26
- vii. **Training/education re-cap – anyone**
  1. No updates – no training attended.

## 5. Policy Compliance

### a. GM Executive Limitations:

- i. **B1 – Financial condition, P&L, P&L notes, Balance Sheet**

*Motion made by Kuitunen to approve the B1 Financial Condition reports as presented. Green seconded. No abstentions or objections. Motion carried.*

- ii. **B2 – Business Planning & Financial Budgeting, Budget Assumptions, Capital Budget, Budget Projections**

*Motion made by Carr to approve the B2 Business Planning & Financial Budgeting reports as presented. Parrish seconded. No abstentions or objections. Motion carried.*

### b. Board Self-Monitoring

- i. **C4 - Board Meetings**
- ii. **D3 – Delegation to the GM**

*Motion made by Kuitunen to approve the C4 and D3 policies as presented. Leonard seconded. No abstentions or objections. Motion carried.*

## 6. Business Update

- a. **Monthly Sales Chart**
- b. **Store Happenings**

## 7. Re-Cap Decisions and Duties

- a. Leonard will set an orientation date with Molly.
- b. Green will reach out to Laura to set up in-store tabling to recruit new board members and forward details to the rest of the Board to set up times.

- c. All – review survey results and prepare to discuss at next meeting.
- d. Leonard will reach out to Chris David Hanson about performing at the annual meeting.

**8. Adjourn**

*Meeting adjourned at 7:09 p.m.*

**9. Closed Session – GM Contract**

**10. Next Meeting Dates**

- **March 26, 2026**
- **Annual Membership Meeting – April 30, 2026**

Respectfully submitted,

Jenna Kuitunen  
Board Secretary  
March 26, 2026