



Natural Harvest Board Meeting  
**Regular Meeting Minutes**  
Virtual Meeting  
Thursday January 22, 2020

Board Members Present Edie Carr, Kerby Green, Jenna Kuitunen, Stephanie Leonard, Mike Nystrom, and Carla Parrish.

Board Members Absent Christina Forsythe.

Staff Present Briana Sterle (GM).

1. Call Meeting to Order

*Board President Carr called the meeting to order at 5:32 p.m.*

2. Consent Agenda Items

- a. Approve 11-18-25 Board Meeting Minutes
- b. November New Owners
- c. December New Owners
- d. Owner Termination

*Motion made by Parrish to approve Consent Agenda Items as presented. Green seconded. No abstentions or objections. Motion carried.*

3. Committee Reports – discussed updated charters and responsibilities

- a. GM Engagement & Evaluation
- b. Board Development
- c. Member Relations

4. New-Continuing Business & Education

- a. Board Housekeeping:
  - i. Treasurer's Report
  - ii. Calendar Review
  - iii. Retreat Data Review

- iv. **Document organization – One Drive**
  - 1. No update.
- v. **Bank Resolution Update**
  - 1. Briana needs authorization from the board to contract with a banking institution for a new loan on behalf of the ~~corp.~~
  - 2. Board will authorize her to work with any bank and not a specific authorization.
  - 3. Board Secretary, Jenna Kuitunen, is an employee of U.S. Bank which could be a conflict of interest if there are any motions specific to U.S. Bank.

Motion made by Green to approve the general Corporate Authorization Resolution . Nystrom seconded. Kuitunen abstained as she is an employee of U.S. Bank and therefore there is a conflict of interest. No objections. Motion carried.

- vi. **Upcoming Education opportunities**
  - 1. Leadership Learning Circle: 2/3/26, 2/17/26, 3/3/26, and 3/17/26
- vii. **Training /education re-cap**
  - 1. Carr recapped her leadership call.

#### 5. Policy Compliance

- a. **GM Executive Limitations :**
  - i. B – Global Executive Constraint
  - ii. B3 – Asset Protection

*Motion made by Kuitunen to approve the GM Monitoring reports as presented. Nystrom seconded. No abstentions or objections. Motion carried.*

*Motion made by Nystrom to approve the B 4 and B5 reports as presented . Leonard seconded. No abstentions or objections. Motion carried.*

- b. **Board Self-Monitoring**
  - i. C5 - Directors Code of Conduct ( previously approved – updates pending , tabled ).

*Motion made by Nystrom to approve the updated C5 policy as presented. Leonard seconded. No abstentions or objections. Motion carried.*

**6. Business Update**

- a. Monthly Sales Chart
- b. Store Happenings

**7. Re-Cap Decisions and Duties**

- a. Reviewed updated charters for all committees. Committees will make updates as discussed, and Parrish will update formatting to be consistent across the different charters.
- b. Parrish will update the Board Calendar to incorporate the Committee timelines.
- c. Review the retreat data – all board members pick four areas of focus for 2026.
- d. Complete Google Takeout by end of January.

**8. Adjourn**

*Meeting adjourned at 7:50 p.m.*

**9. Next Meeting Dates**

- February 26, 2026
- March 26, 2026
- Annual Membership Meeting – April 30, 2026

Respectfully submitted,

Jenna Kuitunen  
Board Secretary  
February 26, 2026