



Natural Harvest Board Meeting

Regular Meeting Minutes

Natural Harvest Community Room

Tuesday, August 26, 2025

Board Members Present: Edie Carr, Noel Cordero, Christina Forsythe, Jenna Kuitunen*,

Stephanie Leonard, Mike Nystrom, and Carla Parrish* (joined late).

Board Members Absent: Kerby Green

Staff Present: Briana Sterle (GM).

*Remote Attendee

I. Call Meeting to Order

Board President Carr called the meeting to order at 5:30 p.m.

2. Welcome New Board Member

Stephanie Leonard joined.

3. Consent Agenda Items

- a. Approve 7-29-25 Board Meeting Minutes**
- b. July New Owners**

Motion made by Nystrom to approve Consent Agenda Items as presented. Forsythe seconded. No abstentions or objections. Motion carried.

4. Committee Reports

- a. GM Evaluation**

i. Reviewed relevant policies, contracted renewal process, GM succession planning (Board planning), and committee responsibilities.

- b. Education**

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- i. Met and got dates from Molly for the retreat. Will schedule once we get responses from all Board on best dates.

c. Perpetuation

- i. Working on committee structure/calendar of events.
- ii. Nystrom has spoken with a few potential board candidates, but they would not be interested in running until the Annual Meeting.

5. New-Continuing Business & Education

a. Board Housekeeping:

- i. Treasurer's Report
- ii. Calendar Review
- iii. Columinate Education Opportunity:
 - 1. August 28, 2025 - Effective Meeting Facilitation
 - 2. September 4, 2025 (4-part series) - Explorations in Policy Governance
- iv. Training re-caps

6. Policy Compliance

a. GM Executive Limitations:

- i. BI - Financial Condition (moved to September Meeting)

b. Board Self-Monitoring

- i. C5 - Directors Code of Conduct
 - 1. Proposal to add/combine the Conflict of Interest form.
 - 2. Will review the updated C5 policy next month.
- ii. C7 - Board Committee Principles
 - 1. Committee Structure and Purpose will be discussed at the Fall Retreat.

Motion made by Nystrom to approve the C5 and C7 reports as presented with proposed changes to be reviewed at a later time. Leonard seconded. No abstentions or objections. Motion carried.

7. Business Update

a. Monthly Sales Chart

Carla Parrish Joined.

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b. Store Happenings

8. Set next 3 Board Meeting dates:

- a. Thursday, September 25, 2025**
- b. Thursday, October 23, 2025**
- c. Tuesday, November 18, 2025**

9. Adjourn

Meeting adjourned at 6.47 p.m.

10. Next Meeting Date

- Thursday, September 25, 2025**

Respectfully submitted,

Jenna Kuitunen
Board Secretary

Approved by Board on
September 25, 2025