



Natural Harvest Board Meeting
Regular Meeting Minutes
Natural Harvest Community Room
Tuesday, August 26, 2025

Board Members Present: Edie Carr, Noel Cordero, Christina Forsythe, Jenna Kuitunen*,
Stephanie Leonard, Mike Nystrom, and Carla Parrish* (joined late).

Board Members Absent: Kerby Green

Staff Present: Briana Sterle (GM).

*Remote Attendee

1. Call Meeting to Order

Board President Carr called the meeting to order at 5:30 p.m.

2. Welcome New Board Member

Stephanie Leonard joined.

3. Consent Agenda Items

- a. **Approve 7-29-25 Board Meeting Minutes**
- b. **July New Owners**

Motion made by Nystrom to approve Consent Agenda Items as presented. Forsythe seconded. No abstentions or objections. Motion carried.

4. Committee Reports

- a. **GM Evaluation**
 - i. **Reviewed relevant policies, contracted renewal process, GM succession planning (Board planning), and committee responsibilities.**
- b. **Education**

Regular Meeting Minutes

August 26, 2025

- i. **Met and got dates from Molly for the retreat. Will schedule once we get responses from all Board on best dates.**

c. Perpetuation

- i. **Working on committee structure/calendar of events.**
- ii. **Nystrom has spoken with a few potential board candidates, but they would not be interested in running until the Annual Meeting.**

5. New-Continuing Business & Education

a. Board Housekeeping:

- i. **Treasurer's Report**
- ii. **Calendar Review**
- iii. **Columinate Education Opportunity:**
 - I. August 28, 2025 - Effective Meeting Facilitation
 - 2. September 4, 2025 (4-part series) - Explorations in Policy Governance
- iv. **Training re-caps**

6. Policy Compliance

a. GM Executive Limitations:

- i. **B1 - Financial Condition (moved to September Meeting)**

b. Board Self-Monitoring

- i. **C5 - Directors Code of Conduct**
 - I. **Proposal to add/combine the Conflict of Interest form.**
 - 2. **Will review the updated C5 policy next month.**
- ii. **C7 - Board Committee Principles**
 - I. **Committee Structure and Purpose will be discussed at the Fall Retreat.**

Motion made by Nystrom to approve the C5 and C7 reports as presented with proposed changes to be reviewed at a later time. Leonard seconded. No abstentions or objections. Motion carried.

7. Business Update

a. Monthly Sales Chart

Carla Parrish Joined.

Regular Meeting Minutes

August 26, 2025

- b. **Store Happenings**
- 8. **Set next 3 Board Meeting dates:**
 - a. **Thursday, September 25, 2025**
 - b. **Thursday, October 23, 2025**
 - c. **Tuesday, November 18, 2025**
- 9. **Adjourn**

Meeting adjourned at 6.47 p.m.

- 10. **Next Meeting Date**
 - **Thursday, September 25, 2025**

Respectfully submitted,

Jenna Kuitunen
Board Secretary

Approved by Board on
September 25, 2025