



Natural Harvest Board Meeting  
**Regular Meeting Minutes**  
Natural Harvest Community Room  
Wednesday, June 18, 2025

Board Members Present: Edie Carr, Kerby Green\*, Christina Forsythe\*, Diana Jankovich, Jenna Kuitunen, Stephanie Leonard, Mike Nystrom\*, and Carla Parrish.

Staff Present: Briana Sterle (GM).

\*Remote Attendee

**I. Call Meeting to Order**

***Board President Carr called the meeting to order at 5:31 p.m.***

**2. Consent Agenda Items**

- a. Approve 5-27-25 Board Meeting Minutes**
- b. May New Owners/Cancellation**

***Motion made by Leonard to approve Consent Agenda Items as presented. Parrish seconded. No abstentions or objections. Motion carried.***

**3. Committee Reports**

- a. GM Evaluation – GM Monitoring to date**
  - i. GM monitoring schedule was reviewed (attachment)
- b. Education**
  - i. Did not meet, will meet to discuss orientation
- c. Perpetuation – 2025 Election follow-up**
  - i. Presented discussion items from last meeting including effectiveness of past initiatives, short-term, and long-term goals
- d. Committee - General**
  - i. Committee Minutes/Notes**
    - 1. Committees can add meeting summaries to the Board Drive in the Committee folders.
    - 2. Action items that will require board approval can be saved in a separate folder within the Committee folders.
  - ii. Committee Expansion**
    - 1. Potential to broaden the scope of each committee

**4. New-Continuing Business & Education**

- a. **Treasurer's Report (on Board Drive)**
- b. **Board Housekeeping: Shirt order, board roster, FINCen**
- c. **Calendar Review**
- d. **Conference Review**
- e. **Jon Steinman Review**
- f. **Webpage update**

**5. Policy Compliance**

- a. **Board Self-Monitoring**
  - i. **C – Global Governance Commitment**
  - ii. **C8 – Governance Investment**

*Motion made by Kuitunen to approve the Board C and C8 reports as presented. Jankovich seconded. No abstentions or objections. Motion carried.*

- b. **GM Executive Limitations**
  - i. **B6 – Staff Treatment and Compensation**

*Motion made by Parrish to approve the B6 Monitoring report as presented. Green seconded. No abstentions or objections. Motion carried.*

**6. Business Update**

- a. **Monthly Sales Chart**
- b. **Store Happenings**

**7. Re-cap Decisions and duties**

**8. Adjourn**

*Meeting adjourned at 7:26 p.m.*

**9. Next Meeting Dates**

- Tuesday, July 29<sup>th</sup> at 5:30
- Tuesday, August 26<sup>th</sup> at 5:30

Respectfully submitted,

Jenna Kuitunen  
Board Secretary

Approved by Board on  
July 29, 2025