



Natural Harvest Board Meeting
Regular Meeting Minutes
Natural Harvest Community Room
Thursday, March 27, 2025

Board Members Present: Edie Carr, Christina Forsythe, Diana Jankovich, Stephanie Leonard, Stephen Levchak, Mike Nystrom, and Dominic Renollet.

Staff Present: Briana Sterle (GM).

Others Present: Kerby Green (Board Candidate), and Carla Parrish (Board Candidate).

1. Call Meeting to Order

Board President Levchak called the meeting to order at 5:35.

- a. Owner Comments/Concerns**
 - i. Owner that had requested comment time did not attend.
- b. Board candidate meet and greet**

2. Consent Agenda Items

- a. 2-13-25 Board Meeting Minutes**
- b. February New Owners/Cancellations**
 - i. Owner Stock Buyback
 - ii. Owner Stock Buyback
- c. C2 – The Board’s Job**
- d. D – Global Board/Management Connection**

Motion made by Levchak to approve Consent Agenda Items as presented. Carr seconded. No abstentions or objections. Motion carried.

3. GM Reports

- a. Ends #1-4 Report**
 - i. Modifications to the Ends completed in 2024 are concise enough for moving forward.
 - ii. Store morale has shown improvements in the last year.

Motion made by Carr to approve the Ends report as presented. Renollet seconded. No abstentions or objections. Motion carried.

- b. Monthly Sales Chart**
- c. Store Happenings**

4. New Business

- a. Annual meeting**
 - i. Updates**
 - 1. A music option still needs to be secured for the social hour.
 - ii. Planning**
 - 1. Social hour at 5 p.m.
 - 2. Annual Membership Meeting at 6:30.
 - iii. Board Election Preparation**
 - iv. Owner Feedback Card Questions**
 - 1. Board members will send Edie Feedback card questions they think will be helpful.
 - 2. Edie will consolidate them and make the cards based on the top three suggested questions.
 - v. Annual Meeting Board Volunteers**
 - 1. Steve will meet with Laura to determine how many Board Members will be needed for Annual Meeting Set up.
 - 2. Once a number is determined a request for volunteers will be sent via email.
- b. Board Orientation Preparation**
 - i. Stephanie walked through the orientation outline.
 - ii. Edie suggested setting time limits for each section to keep on task.
 - iii. Stephanie will make up a packet to provide to new board members.
- c. Volunteers to attend CCMA – May 29th-May 31st**
 - i. Mike Nystrom is willing to attend.
 - ii. We have enough in the budget for an additional Board Member, maybe a new member.
- d. Meeting Attendance Procedure**

Motion made by Carr to adopt the Board Meeting Attendance Guidelines as presented for Owners attending Board Meetings. Nystrom seconded. No abstentions or objections. Motion carried.

- e. Board Stipends/GM Discretionary Fund**
 - i. After discussing with CPA, it was suggested that returned Board stipends could be delegated to a GM discretionary fund.

Motion made by Renollet that board stipends returned by Board Members will be applied to a GM discretionary fund. Carr seconded. No abstentions or objections. Motion carried.

- f. Iron Range Partnership for Sustainability (IRPS) MN Event Attendance**

Natural Harvest Board Meeting

Regular Meeting Minutes

March 27, 2025

- i. Board was invited by IRPS board to attend a screening of *We Are All Plastic Now* on Friday, April 25th, prior to the Earth Fest event on Saturday, April 26th.
- ii. Around 5 board members plan to attend the screening.
- iii. Steve is going to reach out to find out what we need to do to RSVP.

5. Treasurer's Report

- a. March Board Budget
- b. 2025 Board Budget Revision

Motion made by Forsythe to fund the 2025 Board Budget based on 0.5% of projected sales. Carr seconded. No abstentions or objections. Motion carried.

6. Committee Reports

GM Evaluation	Steve, Edie, Christina	<ul style="list-style-type: none">- Will meet in April to wrap up the past year and plan the agenda for the upcoming year.
Education	Jenna, Stephanie	<ul style="list-style-type: none">- Will prepare for the Board orientation session.- Important to set a time schedule and keep it close to one hour.
Perpetuation	Nick, Mike, Diana	<ul style="list-style-type: none">- Listed items completed and next steps on the shared drive.- The ballot will include five Board candidates.

7. Next Meeting Dates

- Wednesday, April 30th at 5:00 p.m. – Annual Meeting
- Thursday, May 8th at 5:30 p.m. – Orientation with CBLD
- Wednesday, May 21st at 5:30 p.m. – Orientation
- Tuesday, May 27th at 5:30 p.m.

8. Adjourn

Motion made by Forsythe to adjourn the meeting. Leonard seconded. No abstentions or objections. Motion carried. Meeting adjourned at 7:21 p.m.

Natural Harvest Board Meeting

Regular Meeting Minutes

March 27, 2025

Respectfully submitted,

Jenna Kuitunen
Board Secretary

Approved by Board on

May 27, 2025