



Natural Harvest Board Meeting
Regular Meeting Minutes
Natural Harvest Community Room
Tuesday, October 22, 2024

1. Call Meeting to Order

Board Vice President Carr called the meeting to order at 5:36 p.m.

Board Members Present: Edie Carr, Diana Jankovich, Jenna Kuitunen, Stephanie Leonard, Mike Nystrom, and Dominic Renollet.

Staff Present: Briana Sterle (GM).

2. Consent Agenda Items

- a. 9-17-24 Board Meeting Minutes
- b. 10-19-24 Special Session Meeting Minutes
- c. September New Owners/Cancellations
- d. C6 – Officers’ Roles
- e. D4 – Monitoring GM Performance

Motion made by Renollet to approve Consent Agenda Items as presented, except for the C6 Report which is approved subject to updates that will be presented at the November meeting. Kuitunen seconded. No abstentions or objections. Motion carried.

3. GM Reports

- a. B8 – Board Logistical Support
- b. Monthly Sales Chart
- c. Store Happenings

Motion made by Kuitunen to approve B8 Report as presented. Nystrom seconded. No abstentions or objections. Motion carried.

4. New Business

a. Fall Retreat Recap

- i. Perpetuation Committee will have the Board Election Packet updated for review at the November Board Meeting, with the exception of deadline dates.
 1. Ensure that it states that former staff must be a year removed from employment before they can run from the board.

- ii. Do we want to consider appointing a new Board Member for the vacant seat before the election.
 - 1. Christina was going to reach out to her contacts.
 - 2. Mike will reach out to some of the source contacts.
- iii. Add Board Perpetuation as an agenda item for the Annual Meeting. Also discuss with members that are attending.
- iv. Quarterly outline for a Perpetuation Plan and Orientation (Perpetuation and Education).
 - 1. 2Q – Pitch Board Service at the Annual Meeting.
 - 2. 2Q – Board Orientation
 - 3. 3Q – Post-Orientation check-in.
- v. Start writing quarterly updates from the Board
 - 1. Look at past Board Newsletters.
 - 2. Have one written up for November Meeting to send out with the Marketing Email and Board Packet.
 - 3. Take pictures of the Board during the meeting with Board shirts.
 - 4. Perpetuation committee will also work on this.
 - 5. Add some of the attributes from the employment recruitment signs, board packet: Friendly, motivated, etc.

b. Strategic Vision Plan

- i. See above.
- ii. Ends were approved in June and are added to the Drive.
 - 1. Need to be updated in the Board Election packet.
 - 2. Need to be updated on the Website.
 - 3. Need to be updated in the GM Report Ends Report.

5. Treasurer’s Report

a. October Board Budget

6. Committee Reports

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| GM Evaluation | Steve, Edie, Christina | - Will be meeting in November |
| Education | Jenna, Stephanie | - Met with Leslie prior to retreat to go over topics. - Will be meeting to discuss Orientation. |
| Perpetuation | Nick, Mike, Diana | - Will set up a meeting prior to November Board meeting to cover topics noted |

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| | | above in the Retreat recap. |
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6. Next Meeting Dates

- Tuesday, November 26, 2024, at 5:30 p.m.

7. Adjourn

Motion made by Renollet to adjourn the meeting. Leonard seconded. No abstentions or objections. Motion carried. Meeting adjourned at 6:38 p.m.

Respectfully submitted,

Jenna Kuitunen
Board Secretary

Approved by Board on
November 26, 2024