



Natural Harvest Board Meeting
Regular Meeting Minutes
Natural Harvest Community Room
Tuesday, September 17, 2024

1. Call Meeting to Order

Board President Levchak called the meeting to order at 5:30 p.m.

Board Members Present: Edie Carr, Christina Forsythe, Diana Jankovich, Jenna Kuitunen, Stephanie Leonard, Stephen Levchak, Mike Nystrom, and *Dominic Renollet.

Staff Present: Briana Sterle (GM).

*via Phone.

2. Consent Agenda Items

- a. 8-20-24 Board Meeting Minutes
- b. August New Owners/Cancellations
 - i. Owner Stock Buyback
 - ii. Owner Stock Buyback
- c. C9 – Board Member Succession

Motion made by Forsythe to approve Consent Agenda Items as presented. Carr seconded. No abstentions or objections. Motion carried.

3. GM Reports

- a. B7 – Communication to the Board
 - i. 2024 GM Monitoring Report Schedule
 - ii. NHFC Budget Assumptions Proposal
- b. Monthly Sales Chart
- c. Store Happenings

Motion made by Carr to approve B7 Report as presented. Leonard seconded. No abstentions or objections. Motion carried.

4. New Business

- a. File Sharing Organization Update – No update
- b. Community/Owner Engagement – No update
- c. Grand Rapids start-up co-op resource sharing

- i. Requesting information on business plan, marketing, industry analysis, etc.
- ii. Need to consult with Leslie and NCG to learn more about confidentiality.
 - 1. Per NCG from Amy – the business plan we had for expansion was different than what a start-up co-op will need. There are resources out there from FCI they could get for a start-up specifically. In the end, even if we gave them our resources, they likely wouldn't be applicable to a start-up.
- iii. Concerns are also around the competition as we have customers in Hibbing.
- iv. They have approached NHFC multiple times for resources.
- v. We will respond offering for a few of our board members to meet with them to learn more about the type of information they are looking for.
 - 1. We can offer them general resources,
 - 2. We will need board approval before providing any NHFC specific information.

5. Treasurer's Report

- a. May need to add the Fall Retreat to the budget in future.

Motion made by Forsythe to allocate \$300 from store operations to the board budget to cover potential expenses for the Fall Retreat. Renollet seconded. No abstentions or objections. Motion carried.

6. Committee Reports

GM Evaluation	Steve, Edie, Christina	<ul style="list-style-type: none"> - Met briefly – committee will meet to compare their communication report to the B7 report.
Education	Jenna, Stephanie	<ul style="list-style-type: none"> - Did not meet but scheduled to discuss retreat agenda with Leslie on Thursday 9/19.
Perpetuation	Nick, Mike, Diana	<ul style="list-style-type: none"> - No existing perpetuation structure. - Structure would include candidate search, candidate screening, new board

		<p>member orientation.</p> <ul style="list-style-type: none"> - Columinate has a lot of resources. - Perpetuation will put together a work plan. - Once a work plan is established then they can work on finding candidates. - Assessment of skills of the current board – determine the needs/skills that are missing. - Two ways to fill a vacancy – election or appointment. When appointing, document the process and what did and didn't work.
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6. Next Meeting Dates

- Fall Retreat – October 19, 2024
- Tuesday, October 22, 2024, at 5:30 p.m.
- Tuesday, November 26, 2024, at 5:30 p.m.

7. Adjourn

Motion made by Forsythe to adjourn the meeting. Jankovich seconded. Renollet abstained (call dropped during the Perpetuation Committee discussion). No objections. Motion carried. Meeting adjourned at 6:59 p.m.

Respectfully submitted,

Jenna Kuitunen
 Board Secretary

Approved by Board on
 October 22, 2024