



Natural Harvest Board Meeting
Regular Meeting Minutes
Natural Harvest Community Room
Tuesday, August 20, 2024

1. Call Meeting to Order

Board President Levchak called the meeting to order at 5:30 p.m.

Board Members Present: Edie Carr, Christina Forsythe, Diana Jankovich, Jenna Kuitunen, Stephanie Leonard, Stephen Levchak, Mike Nystrom, and Dominic Renollet.

Staff Present: Briana Sterle (GM) and Laura Goff (Marketing and Operations Manager).

2. Introduced Laura Goff, the new Marketing and Operations Manager

- a. Laura will be the Board's contact for communication with the Membership:
 - i. Perpetuation
 - ii. Communication membership (email updates)
 1. Go back and review old newsletters
 2. Intermittent or regular (monthly, quarterly)
 - iii. Volunteer opportunities
 - iv. Website updates (bylaws, minutes, etc)

3. Consent Agenda Items

- a. 7-23-24 Board Meeting Minutes
- b. July New Owners/Cancellations
- c. C5 – Directors Code of Conduct
- d. C7 – Board Committee Principles

Motion made by Renollet to approve Consent Agenda Items as presented. Carr seconded. No abstentions or objections. Motion carried.

4. GM Reports

- a. B1 – Financial Condition – 2nd Qtr 2024
- b. Profit & Loss Budget vs Actuals – 2nd Qtr 2024
- c. Balance Sheet – 2nd Qtr 2024

Motion made by Nystrom to approve B1 and Financial Reports as presented. Jankovich seconded. No abstentions or objections. Motion carried.

- d. **Monthly Sales Chart**
- e. **Store Happenings**

5. New Business

- a. **File Sharing Organization Update**
 - i. Diana is looking at some guidance and putting together
- b. **Community/Owner Engagement**
 - i. Laura can help.
 - ii. Add to Fall Retreat
- c. **Board Orientation Planning**
 - i. Start planning ahead of time
 - ii. Include in Fall Retreat

6. Treasurer’s Report

7. Committee Reports

GM Evaluation	Steve, Edie, Christina	Did not meet.
Education	Jenna, Stephanie	<ul style="list-style-type: none"> - Steve discussed ideas with Leslie – what-if scenarios. - Education committee will use consulting hours to discuss topics with Leslie.
Perpetuation	Nick, Mike, Diana	<ul style="list-style-type: none"> - Diana had some success with Ely Chamber of Commerce and got some good opportunities. - Discuss strengths within the existing board and to focus on areas of weakness. - Option for hybrid is available but we would need to have a Board member take charge of the technology aspect.

6. Next Meeting Dates

- Tuesday, September 17, 2024, at 5:30 p.m.
- Fall Retreat – October 19, 2024
- Tuesday, October 22, 2024, at 5:30 p.m.

7. Adjourn

Motion made by Leonard to adjourn the meeting. Renollet seconded. No abstentions or objections. Motion carried. Meeting adjourned at 7:25.

Respectfully submitted,

Jenna Kuitunen
Board Secretary

Approved by Board on
September 17, 2024