



Natural Harvest Board Meeting  
**Regular Meeting Minutes**  
Natural Harvest Community Room  
Thursday, January 18, 2024

## 1. Call Meeting to Order

Board President Levchak called the meeting to order at 5:30pm.

Present: Edie Carr, Christina Forsythe, Allison Hill\*, Jennifer Krenz, Jenna Kuitunen, Mike Nystrom, Stephen Levchak and Dominic Renollet

Staff Present: General Manager Briana Sterle,

Guest: Paula Gilbertson, National Co+op Grocers (NCG) Resource Manager\*

\*remote attendee

## 2. Consent Agenda Items

Carr moved to approve the consent agenda. Forsythe seconded. No abstentions or objections. Motion carried unanimously.

## 3. General Manager (GM) Reports

- a. B-Global Executive Constraints,
- b. B2-2024 Business Planning and Financial Budgeting
- c. B3-Asset Protection

Forsythe made a motion to approve the B-Global Executive Constraints, B2-2024 Business Planning and Financial Budgeting, and B3-Asset Protection as presented. Carr seconded. No abstentions or objections. Motion carried unanimously.

### **d. B2 - Business Planning & Financial Budgeting Natural Harvest Food Co-op Budget 2024**

Sterle has budget assumptions, full budget to be presented in January with additional information coming in December. No action needed.

**e. Monthly Sales Chart**

Sterle presented Monthly Sales chart.

**f. Store Happenings**

Sterle presented detailed Store Happenings. No action needed.

**4. New Business**

**a. Corporate Authorization Resolution**

Carr made a motion to authorize Board Secretary and President to sign bank resolution to transfer \$137,183.00 funds from a low interest savings accounts to higher yielding short-term certificate of deposit. Forsythe seconded. No abstentions or objections. Motion carried unanimously.

**b. 2024 Board Budget Approval**

Forsythe moved to approve the 2024 Board Budget as presented. Renollet seconded. No abstentions or objections. Motion carried unanimously.

**c. 2023 Board Calendar Review**

Board members made no objection to calendar review.

**d. Mircogrant update/planning**

Board Book needs updating (Google Drive) by Board Secretary Ranua. Make more user friendly.

**e. ENDS works and update**

Carr, Hill, Kuitunen, and Nystrom to set a date to meet and discuss.

**f. Board candidate Update**

**g. Board Election Packet Update**

**h. Owner Engagement/Volunteer Opportunities**

General discussion around increasing member engagement (AEOA community garden, unwanted produce from members to donate to food shelf, adopt a shoreline, Land of Loon. Will add to agenda going forward and to be presentent to members at large.

**5. Treasurer’s Report**

Was discussed with the board budget. Added retreat to 4th quarter. No action needed.

**6. Committee Reports**

<b>GM Evaluations</b>	Levchak, Nystrom, Forsythe	Mt with GM Sterle. RFP to be presented by 1/31. Contract approval on Feb agenda.
<b>Education</b>	Carr, Kuitunen, Hill	Haven/t met.
<b>Perpetuation</b>	Ranua, Renollet, Krenze	<p>Committee did not communicate updates with Sterle and Dylan. They made updates. Prepetuation process to start at board meeting. Recommended Coffee/lunch with board. Move schedule up to receive by January 1 going forward (modifying board calender).</p> <p>Three vacancies this year.</p> <p><a href="#">Dominic Renollet</a>          Jennifer Krenz (partial)  <a href="#">Allison Hill</a>(partial)</p>

**7. Board Article for News Letter**

**8. Next Meeting Dates**

Wednesday, February 21, 2024 @ 5:30pm  
 Thursday, April 25, 2024 (Annual Meeting)

**9. Adjourn**

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Carr moved to adjourn the meeting. Nystrom seconded. Motion carried. Meeting adjourned.

Respectfully submitted,

Victoria Ranua / Jenna Krenz  
Board Secretary Board Member

Approved by Board on  
March 20, 2024