

Natural Harvest Food Co-op
July Meeting Held Monday, July 25, 2022
Board of Directors Meeting
Held at Natural Harvest Classroom

Board Members Present: Stephen Levchak, Nick Renollet, Jennifer Krenz, Kyle Lynch, Victoria Ranua, and Raini Kneable-Weiss

Absent: Suliman Syed and Tera Nowicki

Guest: Carly Antus-Wilk

Staff Members Present: General Manager Lori Maki and Administrative Assistant Tyler Krenz

Call to Order - President Stephen Levchak called the meeting to order at 6:35 PM

Consent Agenda Item

- 3/22/22 Closed Session Minutes
- 5/24/22 Closed Session Minutes
- 6/28/22 Closed Session Minutes
- June New Owners/Cancellations
- C5 - Directors Code of Conduct

Raini motioned to accept the consent agenda items, Kyle Lynch seconded. the **motion** carried.

Approval of June Meeting Minutes

6/28/22 Board Meeting Minutes – An error was observed in the board meeting minutes of June's meeting. Said error stated, quote, “ Stephen Levchak **motioned** to accept the consent agenda items”. It was recalled that, not Stephen but, Raini had **motioned** to accept the consent agenda items for the board minutes of June, seconded by Tera. The previous month's minutes will be edited by the president before publishing.

Kyle motioned to approve the motion, Nick seconded, the **motion** carried.

GM Reports

B9-Emergency GM Succession – Lori informed the board that she wished to withdraw her application for the position of General Manager. Additionally she stated that she would be willing to serve as the interim General Manager until the position is filled, and help train in the new General Manager when an applicant is accepted and approved by the board. Division of the various responsibilities of the General Manager are being carried out by various tenured staff.

Monthly Sales – The comparison of the monthly sales of 2019 to the sale of 2022 results in a 4.65% increase in store growth, rather than a decrease of 3.5% when comparing the monthly sales of 2021 to 2022.

Store Happenings – Six new owners signed up for the month of June. Additionally, the amount of \$1,883.50 was donated to The Friends of the Greenhouse for the round up of June.

Employee Retention Credit – Lori informed the board that the Store had been granted a sum of credit from, The Infrastructure Investment and Jobs Act, enacted on November 15, 2021. This sum will be granted to the store in quarterly increments over the course of the next two years. Said credit will be put toward the general maintenance and upkeep of the coop. The most likely candidate being the replacement of IT equipment.

New Business

Annual Review of Articles of Incorporation – The “Class A Shares”, or the allotted amount of Ownerships Natural Harvest can issue is capped at 5,000. As of this meeting, the current number of claimed shares stands at 4,713. Current owners must vote on whether or not to extend the ‘ownership’ limit. It was suggested that a committee be formed at a later date, and the vote will take place at the next owner meeting in the Spring of 2023.

2022 Patronage Rebate Recommendation – The board decided to NOT issue patronage rebates this year. A vote was taken and it was **unanimously** agreed upon. However going forward, instead of using Net Income Loss to gauge whether or not to approve a patronage rebate, a Taxable Income Loss will be used instead.

Nick **motioned** to approve said items, Raini seconded, the **motion** carried.

New Board Member– Carly Antus-Wilk was chosen to fill a vacant spot on the board until the next Board Election takes place. The **motion** to accept Carly on the board was made by Nic, and seconded by Kyle. The **motion** carried.

Treasurer’s Report – (Lori Maki covered the treasure report in Tera Nowicki’s absence.)

Review of the checks and balances, additionally accounts payable.

Committee Reports

GM Evaluation/Search Committee– Current Marketing Manager assigned to make postings. First an internal posting for the GM position and then preparation for a LinkedIn posting.

Education Committee– No meeting took place. Addition of Carly to the Education Committee.

Perpetuation Committee– No meeting took place.

Next Board Meeting

The next Board Meeting meeting will be held on Tuesday August 23rd at 5:00PM in the Natural Harvest classroom.

Carly Antus-Wilk made a **motion** to adjourn at 7:32PM and Kyle Lynch seconded it. The **motion** was approved.

A closed session was held after the meeting ended.

Respectfully submitted,

Tyler Krenz, Administrative Assistant and Owner