

## Apr 18, 2022 | [Board Meeting - Special Session](#)

Attendees: [board@naturalharvest.coop](mailto:board@naturalharvest.coop) [Dominic Renollet](#) [Jenna Ballinger](#) [Jennifer Krenz](#) [Kyle Lynch](#) [Raini Knaeble-Weiss](#) [Stephen Levchak](#) [Sully Kosmas](#) [Lori Maki](#)

Meeting called to order at 5:04 by Stephen

New business –  
Annual meeting planning  
GM search committee  
Microgrant rubric

5:05

Annual meeting – Raffle, entered when they enter the door, draw names, estimated 60 registered so far  
Lori will be reading her article for the board report

5:08

GM Search Committee  
Lori is doing well, very happy in her position, comfortable with it with her experience  
Audit, financials, taxes all filed on time  
Physical inventory completed  
Payables entered  
Numbers are prepared for staff profit sharing payout - \$6,000 bonus split between staff  
–all done by 4/13–

Anja was called in for ~3 hours for assistance with inventory, paid \$30/hr for her time

Jenna has been talking to Leslie about GM search, she recommended speaking to someone at Columinate about GM search, transferring an hour of time with Leslie to that department so that no extra payment is needed.

Preferably 5 people will be invited to GM search committee

Responsibilities:

Step 1 –

Where to place ads  
Local newspapers  
Online job boards

NCG  
Columinate  
Website  
Social Media

Comments will be disabled with request for private response only

Job description

Step 2 –

Fielding applicants

Who is qualified?

Timeline for search, responses, etc. (avg. 6/mo for hire, but could go longer due to current job crisis)

Once that deadline is met, it may be extended

Primary interviews are over phone or Zoom

Secondary interviews are in-store, previously people were flown in.

Everyone in the committee needs to commit to joining the interviews.

At this point, 2-3 people are brought forward and the decision is made.

Potential employee representative

Employees may apply, internal and external

For transparency, internal and external job opportunities are done the same

5:16 Putting together the committee:

Committee head: [Jenna Ballinger](#)

[Dominic Renollet](#)

[Jennifer Krenz](#)

[Raini Knaeble-Weiss](#)

[Kyle Lynch](#)

Jenna will be sending the packet with the process to each of the members who volunteered

Job description

Process for determining how this information will be disseminated

Information from Leslie @ columinate

Notice will be sent to Owners

Social media – comments off

Responses sent to all board

Request for evaluation

5:23 – Lori Maki was excused to continue her work

5:24 – Emails

Some members are having struggles with logging in

Sully will be speaking with board members after this meeting.

Committee email groups were created for better organization

5:25 – New committee

Jenna will be sending out an email to all committee members to schedule a time to plan  
Recommended that the committee meets once a week to go over changes  
Information was found by previous search committee, will be distributed

5:31 – Orientation

Leslie provided dates, will be emailed to the board.

5:33 – Motion to adjourn, [Jenna Ballinger](#), seconded [Dominic Renollet](#), approved