

**Natural Harvest Food Co-op
August Meeting Held Tuesday, Aug 24, 2021
Board of Directors Meeting
Held at Natural Harvest Classroom**

Board Members Present: Stephen Levchak, Kelsey Gantzer, Raini Knaeble-Weiss, Jenna Ballinger, Victoria Ranua and Nick Renollet

Absent: Tera Nowicki, Carly Antus Wilk and Kyle Lynch

Staff Members Present: Administrative Assistant Lori Maki and Marketing Director Briana Sterle

Call to Order

President Stephen Levchak called the meeting to order at 5:31 PM

Consent Agenda Items

- 07-27-2021 Board Meeting Minutes
- July New Owners/Cancellations
- C7 – Board Committee Principles
 - GM Evaluation Committee Charter
 - Education Committee Charter
 - Perpetuation Committee Charter

A motion was made by Jenna to approve the consent agenda items and seconded by Kelsey. The motion carried.

GM Reports

BI- Financial Condition -2nd Qtr. 2021 – Briana reviewed the information in the report, and it was noted that except for not meeting the sales growth projection, the conditions are met. A motion was made by Raini to accept BI as compliant. Nick seconded and the motion carried.

The Profit and Loss for the 2nd quarter of 2021 with budget comparisons was shared and discussed. Our sales and expenses have been especially consistent, and all is going well in all departments.

Monthly Sales Growth – The monthly sales chart was presented, and again last month's sales exceeded the July sales of 2020 by 2.33%.

Store Happenings – A report was shared by Briana with the Board. Some points of interest included the website being updated, round up for July's recipient was over \$1,800, some new equipment purchases for the co-op and the announcement of our new Wellness Manager, Paige Long. In July we saw 7 new owners and one cancellation. The deli department and the classroom were also discussed.

Old Business

2021 Patronage Rebate Recommendation – After considerable discussions and conversations, the Board decided to agree with the General Manager’s recommendation not to provide rebates for the 2020 year to its owners. **A motion** was made by Victoria and seconded by Jenna. The motion carried.

Diversity, Equity and Inclusion (DEI) – Strategies on promoting more diversity on the Board of Directors was discussed along with other ideas for adopting DEI in the co-op itself.

New Business Items

Co-op Month Activity Planning – The month of October is celebrated as “co-op month” and ideas were shared, and plans will be made soon to hold some events at the store.

Shared Vision Discussion – With the Board Retreat upcoming, the Board Members did not get into any real specifics on topics or agenda items. Leaving this to the consultant was agreed upon.

Treasurer Report

Kelsey reported on July’s activity for Board Expenses. Stipends of \$520.00 were recognized.

Committee Reports and Appointments

GM Evaluation Committee – Jenna said that the monitoring reports are up to date. Charters were updated as well.

Education Committee – The upcoming Board Retreat was talked about, and the Charters are updated as well.

The Perpetuation Committee – This Committee is scheduled to meet and update their committee charter, and review the orientation packet’s information.

Next Board Meeting

The next regular Board Meeting will be announced soon as it was undecided at the end of the meeting.

A motion was made to adjourn at 7:21 PM by Kelsey and was seconded by Jenna. It was approved.

Respectfully submitted,

Lori Beth Maki,

Administrative Assistant and Owner