

**Natural Harvest Food Co-op  
July Meeting Held Tuesday, July 27, 2021  
Board of Directors Meeting  
Held at Natural Harvest Classroom**

**Board Members Present:** Stephen Levchak, Kelsey Gantzer, Kyle Lynch, Carly Antus Wilk and Raini Knaeble-Weiss.

**Absent:** Jenna Ballinger, Victoria Ranua, Nick Renollet, Tera Nowicki

**Staff Members Present:** Administrative Assistant Lori Maki

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## Call to Order

President Stephen Levchak called the meeting to order at 5:32PM

## Consent Agenda Items

- 06-29-2021 Board Meeting Minutes
- June New Owners/Cancellations
- C5 – Director Code of Conduct

**A motion** was made by Kyle and seconded by Kelsey. The motion carried.

## GM Reports

**B9 – Emergency GM Succession** - Carly **motioned** to accept B9 as compliant. Raini seconded and the motion carried.

**2021 Patronage Rebate Recommendation** - Some discussion on the rebate recommendation occurred, but it was decided to table the decision until more Board Members were present.

**Monthly Sales Growth** – Impressive sales growth for June 2021 was 4.27% over last year's.

**Store Happenings** – A report was shared with the Board. Summer months are quiet for happenings. 13 new owners were signed up and no cancellation requests were received.

**Diversity, Equity and Inclusion (DEI)** – This topic will be discussed more during the August meeting. Plans to promote this will be worked on by Board Members and possibly the Marketing Director in future meetings.

## New Business Items

**Annual Review of Articles of Incorporation and Bylaws** - The Articles of Incorporation currently in the drop box do not reflect the updated address of 732 4<sup>th</sup> Street North. Stephen will follow up with Raini to ensure the document is corrected. There was also a discussion about the future need to possibly expand the total amount of authorized capital stock as we are nearing the 5,000 Class A share limit. The Bylaws were reviewed last year, and updates were made then. Nothing needs to be addressed at this time.

## Treasurer Report

Kelsey reported on June's activity for Board Expenses. The stipends of \$520.00 and the quarterly Columinate Consulting Contract of \$1818.75 were paid.

## Committee Reports

**GM Evaluation Committee** – Kelsey explained that they are in the process of updating the Committee Charter and timeline guidelines. She expects to have updates for the next meeting.

**Education Committee** – Kyle reported that they too are still working on updating the charter and a workplan and timeline guide

**The Perpetuation Committee** – No one from this Committee was in attendance to give a report.

## Newsletter Article

No one specifically stepped up to write an article although Carly was considering. The topic of the article was questioned, and thoughts were to contact the Marketing Manager to get more suggestions and go from there.

Kelsey discussed the Micro Grant Program and suggested an ad hoc committee be formed to improve and continue this project for the Coop. Some work needs to be done on the rubric that was created. Also, it was mentioned another ad hoc committee be formed to work on the DEI platform.

## Next Board Meeting

The next regular Board Meeting will be on Tuesday, August 24th, 2021, at 5:30 PM in the Natural Harvest's Classroom.

**A motion** was made to adjourn at 6:07 pm by Kyle and was seconded by Kelsey. It was approved.

Respectfully submitted,

Lori Beth Maki,

Administrative Assistant and Owner