

Natural Harvest Food Co-Op
August Meeting Held Tuesday, August 20th, 2019
Board of Directors Meeting
Natural Harvest Classroom

Board Members Present: Carrie Sell, Julie Juntune, Emma Peterson, Stephen Levchak, Jenna Asuma, Kelsey Gantzer, Kristin Dosan, Pauli Rancourt and Darrel Swenson

Staff Members Present: General Manager Anja Parenteau and Admin Assistant Lori Maki

Call to Order – President Sell called the meeting to order at 5:30 PM **Welcome Guests** – No guests present

New Business The July 17th minutes were reviewed. One correction in the sentence of the B9 is needed to change from B6 to B9. Noting this, a **motion** was made by Jenna to **accept the Minutes**. Emma seconded, and the motion carried.

Discussion of the **Shared Vision** included the reading aloud of the Mission Statement and The Ends. More will be discussed further at the Board Retreat upcoming – tentatively for Saturday, Nov 10th.

Micro Grants were discussed after both Kelsey and Jenna shared what information they had collected. Plans are to have this year's October Round-up used to collect the funds, then an application and procedures for giving out the monies sometime before Spring of 2020. The hope is to announce the winners at the Annual Meeting in April 2020. Kelsey and Jenna will discuss some strategies for promoting this with Briana.

Scholarships were briefly discussed because not much information was gathered, and this would be implemented for the 2020 collected Round-up money and most likely given away in the Spring of 2021. Kristin did share that schools are always welcoming scholarships and that the donators make and set their own criteria.

Sign up for **CDL 101** in Bloomington, MN for September 21st is underway. Emma took some info and will complete the registration process. Mileage to and from the Seminar is paid by Natural Harvest board funds.

B6: Staff Treatment & Compensation – Grievance Policy was readdressed. In hindsight it was decided NOT to strike #2 sentence. Additionally, Sentence 3 is to be changed to read as “allow” rather than “provide for”, to begin the statement. It was to help clarify the context of the sentence. A **Motion** was made by Kelsey to approve this policy, Emma seconded it and the motion carried.

GM Reports were presented by Anja. She presented the monthly sales chart to all. **The month of July saw a sales growth of 8.98% over last year.** This big month brought the overall percentage annual growth over 4%. Profit and Loss was also distributed to all Board Members.

Store Happenings were shared for July which included events and classroom use along with other points of interest. The Round up was for Friends of the Library, over \$1,600.

7 New Owners in July were presented and approved. Stephen made **the motion** and Darrel seconded it. The vote carried.

The B1: Financial Condition was read and discussed. With the noted exception that we have not meet the net income requirement, Kristin made **a motion** to accept our compliance with B1. It was seconded by Pauli and the motion carried.

Anja added that we still do not have our **certified audit** from Walker, Giroux and Hahne. Hopes are that we will by the end of September. The Board and Anja agree that we should get bids before we have our next one for year 2020. She also presented the Board with a listing of **Trainings for Managers** for the past two years.

A leave of absence for medical reasons was requested by the GM, Anja. Pauli is spearheading getting her an answer before Sept 1, 2019.

Board Monitor Reports – C7 – Board Committee Principles was discussed. Each committee was asked to review and update them and provided a dated review for the files. A **motion** was made by Stephen to accept compliance. It was seconded by Julie and the motion carried.

Committee Reports - GM Evaluation– No report was given this month.

Education Committee – Emma restated that the Board Training for Sept 21st is open and ready for anyone to commit. The annual Board Retreat was brought up and hopes are to finalize a date in November so we can share expenses with the Duluth Retreat set for Nov 9th.

The Perpetuation Committee – Carrie reported that they want to be involved with recruiting new Board Members for next year and to try to sell ownerships at the 40th Anniversary Party being held Saturday August 24th. Customer Appreciation is scheduled for Saturday October 19th. They will be here then as well.

Treasurer Report was presented by Emma. **A motion** was made by Pauli and seconded by Darrel to accept all committee and the Treasurer reports to the Board. Motion carried.

Old Business – We received a \$20,000 grant for installation of Solar Panels. The Board supports the GM in investing \$80,000 to complete the improvement, solidifying our leadership role in sustainability in our community.

Next Board Meetings - September's meeting is Tuesday, September 24th and the October meeting will be on the 22nd both are to be held at the classroom at 5:30.

A motion was made to adjourn the meeting at 7:20PM by Pauli, seconded by Kristin and it was approved.

A closed meeting was called for and held following the regular board meeting.