

Natural Harvest Food Co-op
Tuesday, February 28, 2017
Board of Directors Meeting
Virginia High School – Conference Room T102

Board Members Present: Jacob Rosandich, Samantha Krage, Sarah Packa, Kim Anderson, Debbie Pettinelli, Deb Meissner, Troy Caddy, Lori Ismil

Board Members Absent: Leah Calgaro

Staff Present: GM Anja Parenteau, Kelley Fischer, Briana Sterle

Visitors: Carrie Sell

Call to Meeting: Jake called meeting to order at 5:37pm.

New Business

- Discussed plans and duties for the Annual Meeting, Earthfest, and Grand Opening.
- Clarification of Bylaw 4.4 – Vacancies
 - Board discussed and clarified Bylaw 4.4
- Samantha Krage informed the Board that she will not finish out her term. She will stay on until the new board members are elected. For this election we now have 5 open seats with 5 candidates running.
- **Troy motions to approve meeting minutes from January.**
 - Debbie seconds, all in favor, none opposed.
- The future of NHFC discussed and thoughts/ideas presented for long term goals for the co-op and possibilities for growth
- New ideas for classroom use:
 - Offering the room for meeting space to local businesses
 - Catering to those meetings
 - Showing documentaries
 - Birthday parties

Board Monitor Reports

- C3 – Agenda Planning
 - Committee meeting schedule discussed/proposed to help committees meet regularly
 - Board is still noncompliant due to lack of a multiyear plan; tabled for next meeting
- C4 – Board Meetings
 - Discussed Executive Meetings and ways to improve
 - **Troy motions that the board is compliant with policy C4 – Board Meetings.**
 - Debbie seconds, all in favor, none opposed.
- D4 – Monitoring GM Performance
 - **Troy motions to update policy 6 that the board will base its GM evaluation on the summary of monitoring reports received from April through March.**
 - Lori seconds, all in favor, none opposed.
 - **Debbie motions that the board is compliant with policy D4 – Monitoring GM Performance.**

- Samantha seconds, all in favor, no one opposed.

Committee Reports

- GM Evaluation
- Education
 - Committee has an agenda for the Annual Meeting
 - Discussed food, music, and other costs.
- Perpetuation
 - Board candidates answers to application questions will be in newsletter

New Building Update

- Construction is still on schedule
 - Hood in deli kitchen raised, painters are finished, tile is going in

Hiring

- Our Front End Manager has left the co-op and we are seeking a replacement.
- Natural Harvest will have a booth at the Iron Range job fair

Departments & Mgmt

- Weekly meetings of management to discuss the new store and expansion time lines

GM Reports

- GM presented the financial information regarding quarter 4 of 2016.
- Store happenings Jan & Feb
 - New Klean Kanteen line
 - Booth at Mesabi Melt Down
 - Featured on Mesabi Daily News and Hometown Focus
 - Coffee & Conversation with the board
 - Inventory will now be done by a service
- New Member Approval
 - **Deb motions to approve new members.**
 - Sarah seconds, all in favor, no one opposed.
 - Member #3133 is requesting an equity refund.
 - **Deb motions to refund equity of member**
 - (i) Troy seconds, all in favor, none opposed.

Treasurer Report

- **Debbie motions to approve treasury report.**
 - Sarah seconds, all in favor, no one opposed

Land of the Loon

- Board discussed possibilities of co-op involvement in the Land of the Loon festival.

Next meeting date confirmed for 03/28/17

Debbie motions to adjourn the meeting at 7:57p.

- Deb seconds, all in favor, none opposed.