

Natural Harvest Food Co-Op  
July Meeting Held Wednesday, August , 2017  
Board of Directors Meeting  
Natural Harvest Classroom

Board Members Present: Jacob Rosandich, Troy Caddy, Kim Anderson, Lori Ismil, Carrie Sell, Leah Calgaro, Megan Thiele

Members excused: Deb Meissner DeVries and Darrel Swenson

Staff Members Present: GM Anja Parenteau and Office Assistant Lori Maki

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Call to Order – President Jacob called the meeting to order at 5:36 PM

Photos of the Board Members were taken prior to the meeting.

A motion was made by Carrie, seconded by Lori to approve the minutes of May and June’s meetings. The motion carried.

A motion was made by Troy to accept the new contract and goals for General Manager, Anja Partenteau. It was seconded by Leah and the motion carried. Director Swenson voted in favor via proxy as well. It will be reviewed by the legal consul and finalized soon.

The status of the log building-there has been no offers or showing of the building since early June and it was decided that Troy would reach out to the realtor to get suggestions on lowering the asking price. He will report back to the Board and Anja with his findings.

Board Support and Education, Jacob presented the group with a potential offer. A sample contract was provided in which a consulting group named CDS Consulting Co-op would offer education, training and support to the Board Members. Some questions were asked and Jacob is looking into a few options for using this firm and will be reporting back to all.

A member comment concerning the board was read aloud to the group. They accepted the comment and hope to correct any negative behaviors which were addressed in the comment.

Articles and Bylaws were given out prior to the meeting and the members had discussions on the interpretation of the documents. It was suggested that a hired consultant group would help to explain any issues which are not fully understood.

Updating the Bylaws was brought up. In particular, the bylaws 2.6 forfeiting owners, 4.3 length of terms and the role of Secretary. This will be discussed again and decided if changes could be made to policies and procedures to clarify some of the topics.

President Jacob read aloud the C5 Directors Code of Conduct. It was decided that the current Board is generally in compliance with the codes of conduct.

The GM Evaluation Committee updated the Board as to the approval of the contract for the General Manager.

The Education Committee gave a report to the whole Board. An Employee Appreciation Day is planned for Wed, August 16<sup>th</sup>. Troy made a motion to allow the reimbursement of Board Members for purchasing items used in this celebration. Leah seconded it and the motion carried. A suggestion for the Board Retreat was presented by Megan and after discussions, she will get some options and pricing so the Board can consider this option as well.

The Perpetuation Committee presented ideas for recruiting future Board Members and Deb will be writing an article in the Hometown Focus on what being a Board Member is all about, hoping to increase interest and educate what it involves. A Board application will be reviewed and revised and presented for approval.

The GM Anja read through document B9 – Succession Plan. She provided the chain of command in lieu of a General Manager. She was asked to provide contact information for all parties involved and share again with Board Members. Also, it was asked if the parties involved could be introduced to the Board in future meetings. A motion to accept this Plan was made by Lori and seconded by Carrie. Motion carried. Financials and an update on store happenings were presented and a motion was made by Megan and seconded by Lori to accept Anja's reports.

118 New Owners were accepted when Troy made the motion to approve them. The motion was seconded by Megan and it passed unanimously.

Treasurer Troy gave his report and it was moved by Leah, seconded by Lori and the motion carried. The second signer on the Board Checking account is Deb for the record.

Next meeting will be at 6PM in the Natural Harvest Classroom on Tuesday, August 22, 2017. The Board meets at 5:30 prior to the actual Board meeting as well. A motion was made by Carrie to adjourn, seconded by Megan and the motion carried.