

**Natural Harvest Food Co-op
Board of Directors Meeting
Tuesday, October 13, 2015
4:30 - 5:40 PM
Virginia High School - Door 6 — Board Room**

Board members present: Chris Ismil, Samantha Krage, Leah Briski, Debbie Pettinelli, Jacob Rosandich, Troy Caddy, Britta Bloomquist, and Sarah Packa

Board members absent: Zach Zurczyk

Staff members present: Anja Parenteau GM

1. **Meeting called to Order by Chris Ismil at 4:30 PM**
2. **Meeting to discuss Architects – two proposals handed out**

Discussion on architects

Chris asks everyone to read the proposals. Anja gives her breakdown:

- **LHB**
 - Has grocery experience
 - green building (LEED buildings, sustainable buildings)
- **ARI**
 - No grocery experience in the last 5 years. More focused on schools. It would be a learning curve

Debbie asks what are the cost differences. The consensus is “no difference”. Chris would prefer a company that doesn’t focus on co-ops. Anja recommends LHB and feels a company with co-op experience is beneficial. Chris states the Board’s goal for the next meeting:

List our 10 concerns to each Architect
Which has more experience in green building

Troy is concerned about time-line: Wants to push the architects on schematic design and pictures. Chris is also concerned about time-line: Needs land locked down, needs plans to enter development agreement, and first right of approval. Anja will set up meeting. All members present agree to hear both architects’ proposals in the same meeting to speed up the process. Anja makes the point that DC will be necessary with ARI, but LHB has the needed expertise to do without DC. The meetings will be set for 4:30 and 5:30 Monday October 19. Monday’s meeting goal is to decide on the architect.

Troy asks what will be donated to the Virginia 5k Fun Run on October 3: What is the Board’s responsibility and what is the co-op’s responsibility. Co-op will incur costs of t-shirts and banner. The Board owes \$593.41. Chris motioned to donate \$250 to 5k fun run. Troy seconds. Motion carried. Chris states that the Board will not be involved in the community event in the coming year.

Board Retreat Discussion:

Samantha is requesting availability dates for a 2 day retreat in the cities. Families welcome. All expenses paid: driving allowance, hotel, food, 2 co-op tours. Weekend of November 7th is agreed upon.

Anja brings up her contract, which has not been finalized yet by the Board. Requests to increase her pay even though it has not been finalized. Chris motioned for increase in pay with retro pay starting April 1st. Motion carried.

Meeting called to an end.